

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Thursday, March 14, 2024, at the District Office, Delta, Utah.

Meeting convened at 2:00 pm

The President of the Board called the meeting to order at 2:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #22.

Call to Order

Members in attendance:

Members in Attendance

David E. Lund, President  
Jennifer L. Finlinson, Vice President  
Adam R. Britt, Member  
Sarah A. Richins, Member  
Tiffany T. Nelson, Member  
David V. Styler, Superintendent  
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Adam Britt

Pledge of Allegiance: Adam Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Policy Considerations – None
3. Review of Board Survey
4. Introduction to Scott Albrecht – Outreach Coordinator for Celeste Maloy
5. Bond Review and Training on Continuing Disclosure Requirements – Japheth McGee
6. Discussion on Building Projects
7. Legislative Review
8. School Safety Report and Discussion
9. AASA Report

Closed Executive Session

Closed Executive Session

Member Finlinson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2023-2024 and 2024-25 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Nelson, with the voting as follows:

Member Finlinson	Aye
Member Nelson	Aye
Member Lund	Aye
Member Richins	Aye
Member Britt	Aye

Member Britt made a motion to return the meeting to a Regular Session, seconded by Member Richins, with the voting as follows:

Regular Session

Member Britt	Aye
Member Richins	Aye
Member Lund	Aye
Member Finlinson	Aye
Member Nelson	Aye

Time of the Closed Executive Session was from 2:10 pm to 3:20 pm.

Time

I, David E. Lund, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2023-2024 and 2024-25 school years) as provided for in Utah Code: 52-4-205(1)(a).

Certification

\_\_\_\_\_  
David E. Lund, President

\_\_\_\_\_  
Corey S. Holyoak, Business Administrator

Minutes

No action.

Minutes

Board President's Report

None

Board President's Report

Superintendent Styler's Report

None

Superintendent Styler's Report

Business Administrator Report

None

BA Report

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Consent Items

Payment of Bills / Approval of Financial Reports

Payment of bills from check #25818 to check #25981, inclusive, and ACH #1661 through #1716 inclusive, Zions First National Bank, along with the financial reports from General Accounts.  
Exhibit #23.

Payment of Bills / Approval of Financial Reports

Substitute Teachers

Jeff Gehre (Fillmore)

Heidi Pruitt (Leamington)

Substitute Teachers

Substitute Bus Drivers

Zane Draper  
Patrick Stefanoff

Daniel Peterson

Substitute Bus Drivers

2023-2024 School Year Compulsory Attendance Compliance

Compulsory Attendance

Parent(s)

Child(ren)

School/Grade

N/A

Alberto Roman

DHS / 12th grade

Matt Keffer

Claire Keffer

DMS / 5th grade

Seth McLaws

Isaac McLaws

DHS / 12th grade

Recommended for approval.

Early Graduation Requests

Early Graduation

Millard High School

Austin Rubio – Senior  
Caden Adams – Senior  
Haylee Wilson – Senior

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Letters of Resignation

Kim Sorenson – MHS Cheer Coach  
Parker Burton – DSES Permanent Substitute  
Rachel Fullmer – DHS AmeriCorps Volunteer  
Taylor Shipley – DHS Volleyball Head Coach  
Terrah Johnson – DMS Instructional Assistant  
Abigail Aleman – FMS Instructional Assistant  
Samantha Stevens – DMS 5th Grade Teacher

Recommendation for Various Positions

Recommendation for Various Positions

Maggie Baller – DNES Refocus Coordinator  
Brandy Stoffers – DSES Instructional Assistant  
Mandy Finlinson – FMS Instructional Assistant  
Nicole Fisher – DNES 2nd Grade Teacher  
Lisa Bringham – DNES 2nd Grade Teacher  
Crista Johnson – FMS 5th Grade Teacher  
Kristine Myers – FMS CTE Teacher  
Alan Harper – Full-Time Delta Bus Driver (Position Plus)  
Jennifer Woods – FES Teacher  
Jill LeBaron – FES Teacher

Member Richins made a motion to approve and accept the Consent Items, as listed above, seconded by Member Nelson, with voting as follows:

Member Richins	Aye	Member Britt	Nay
Member Nelson	Aye		
Member Lund	Aye		
Member Finlinson	Aye		

Information Items

Information Items

Sterling Scholar Ceremony

Sterling Scholar

Monday, March 18, 2024, 7:00 pm  
Snow College

Public Hearing Regarding 2024-25 School Fees

Public Hearing –  
School Fees

Member Britt made the motion to open the Public Hearing on the 2024-25 Board Approved School Fees, seconded by Member Richins, and carried unanimously by the Members of the Board.

Superintendent Styler gave a presentation and explanation of the proposed Board Approved School Fees for the 2024-25 school year.

Member Richins made a motion to close the Public Hearing, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Action Items

Action Items

Approval of Policies – None

Approval of  
Policies

Recommended Approval for Re-Employment of Provisional Educators

Re-Employment  
of Provisional  
Educators

The following provisional teachers have requested and been approved for re-employment with professional status by their respective principals for the 2024-25 school year:

Karlee Bliss	Marylynn Bundy	Danielle Carter
Van Cluff	Naomi Forsyth	Elizabeth Nelson
Audrey Stephenson	Carolyn Taylor	Alison Tuttle
Brendan Willoughby		

The following provisional teachers have requested and been approved for re-employment by their respective principals for the 2024-25 school year:

CJ Alldredge	Tyler Alldredge	Kaitlynn Anderson
David Andrade	Loreen Bliss	Korie Christian
Ivan Costner	Angelie Dettamanti	Melissa Hunter
Julianne Johnson	Stacia Leugers	Paige Markworth
Dane Myers	Ciara Rhodes	Nathan Robison
Tina Stevens	Bonnie Stewart	Kevin Stuart
Aimee Taylor	Kristin Thomas	Shanna Tolbert
Isaac Wallin	Gentry Wankier	Deborah Weingart
Erin Winters		

Two provisional teachers did not request re-employment:

Loryn Seidl – DHS  
Ayumi Whatcott – DNES

Member Richins made a motion to approve the re-employment of the provisional employees, as listed above, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Adjustments to the 2024-25 School Year Calendar

2024-25 School  
Year Calendar

1st Semester PCCR Changing from November 7, 2024, to  
October 10-11, 2024  
2nd Semester PCCR Changing from February 20, 2025, to  
February 20-21, 2025  
2nd Term ending December 20, 2024, instead of January 7, 2025

Member Richins made a motion to approve the proposed adjustments to the 2024-25 school year calendar, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Proposed Fees for the 2024-25 School Year

2024-25 School Year Fees

The Millard School District Board approved school fees for 2024-25 are found on the Millard School District webpage.

Member Finlinson made a motion to approve the Millard School District Board Approved Fees for the 2024-25 school year, as discussed and presented in the Public Hearing held on March 14th, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Capital Outlay Requests for 2024-25 School Year

Capital Outlay Requests

**Millard School District  
Annual Capital Projects Budget  
2024-2025**

Approximate budget of \$6.0 million for our yearly capital projects

	<u>FY24 2023-24</u>	<u>FY25 2024-25</u>
Buses	735,000	575,000
Bus Garage Lift	205,000	-
Chillers	45,000	-
Roof Replacement	-	999,104
Textbook Adoption	-	1,000,000
High School Basketball Bleacher Replacement	800,000	-
Generators	27,000	60,258
Delta High Tennis Court Resurfacing	50,000	-
Food Service Equipment	142,100	-
Office and School Equipment	113,470	-
Furniture and Fixtures	264,350	-
Tools and Other Maintenance Equipment	132,000	-
Custodial Equipment	41,300	-
Vehicle Replacement	100,000	-
Maintenance Equipment Replacement	221,000	-
Interior Construction	75,000	-
Window Replacement	10,000	-
Yamas Contract	41,274	41,274
Capitalized Fixed Assets Update	13,500	13,500
Technology	200,000	200,000
Maintenance	100,000	100,000
Roof Repair	50,000	50,000
Landscaping	25,000	20,000
Concrete and Brick Work	100,000	50,000
Carpet/Carpet Squares	75,000	50,000
Painting	40,000	15,000
Band/Orchestra Equipment	40,000	30,000
Capital Outlay Support Contingency	400,000	400,000
<b>Subtotal</b>	<u>4,045,994</u>	<u>3,604,136</u>
Lease Revenue Bond Payments		
Lease Revenue Bond Series 2011	580,115	580,115
Lease Revenue Bond Series 2024	-	2,691,491
Lease Revenue Bond Fees to Zions Bank	8,000	8,000
<b>Subtotal</b>	<u>588,115</u>	<u>3,279,606</u>
<b>Grand Total</b>	<u><u>4,634,109</u></u>	<u><u>6,883,742</u></u>

**Public Education Capital & Technology**

**634,254**

Construction - Small Projects	78,500
Custodial Equipment	64,841
Food Service Equipment	74,000
Furniture and Fixtures	104,830
Maintenance Equipment Replacement	20,000
Office and School Equipment	70,290
Tools and Other Maintenance Equipment	42,000
Vehicle Replacement	160,000
	<u>614,461</u>

Member Nelson made a motion to approve the Capital Outlay Requests as presented for the 2024-25 school year, seconded by Member Richins, and carried unanimously by the Members of the Board.

Employee Request for Deadline Exception for Full Retirement Incentive

Request for Full-Retirement Incentive

Liesl Finlinson wrote a letter to the Board, explaining the reasons for her decision to retire, which is taking place after the deadline for Full Benefit under the Millard School District retirement incentive program. She is requesting that due to extenuating circumstances, she be granted an exception to the requirement and receive the full benefit.

Member Richins made a motion to approve the exception and grant a full retirement incentive benefit, seconded by Member Britt, and carried unanimously by the Members of the Board.

Delta Middle School Land Trust and Student Success Plan of 2024-25

DMS Land Trust and TSSP

Principal Matt Bassett presented Delta Middle School's Land Trust Plan, as well as its Teacher and Student Success Plan for the 2024-25 school year, to the Members of the Board.

These plans are supported and recommended by the Delta Middle School Community Council and are on file at the school.

Member Finlinson made a motion to approve and accept the plans presented, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Delta High School Land Trust and Student Success Plan of 2024-25

DHS Land Trust and TSSP

Principal Rob Fowles presented Delta High School's Land Trust Plan, as well as its Teacher and Student Success Plan for the 2024-25 school year, to the Members of the Board.

These plans are supported and recommended by the Delta High School Community Council and are on file at the school.

Member Nelson made a motion to approve and accept the plans presented pending required signatures, seconded by Member Richins, and carried unanimously by the Members of the Board.

Delta South Elementary School Land Trust and Student Success Plan of 2024-25

DSES Land Trust and TSSP

Principal Duane Rawlinson presented Delta South Elementary School's Land Trust Plan, as well as its Teacher and Student Success Plan for the 2024-25 school year, to the Members of the Board.

These plans are supported and recommended by the Delta South Elementary School Community Council and are on file at the school.

Member Finlinson made a motion to approve and accept the plans presented, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Delta North Elementary School Land Trust and Student Success Plan of 2024-25

DNES Land Trust and TSSP

Principal Carolee Ferris presented Delta North Elementary School's Land Trust Plan, as well as its Teacher and Student Success Plan for the 2024-25 school year, to the Members of the Board.

These plans are supported and recommended by the Delta North Elementary School Community Council and are on file at the school.

Member Richins made a motion to approve and accept the plans presented pending required signatures, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Garrison Elementary School Land Trust and Student Success Plan of 2024-25

DHS Land Trust and TSSP

Head Teacher Cecelia Phillips presented Garrison Elementary School's Land Trust Plan, as well as its Teacher and Student Success Plan for the 2024-25 school year, to the Members of the Board.

Because of its size, Garrison Elementary School is exempt from having a School Community Council.

Member Finlinson made a motion to approve and accept the plans presented, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Honoring Personnel Excellence

Mr. Brenden Turner was honored for his work with the Millard High Wrestling program. Millard High won the 2024 2A Wrestling State Championship. Congratulations were offered to Coach Turner for a job well done.

MHS Coaches

Mr. Chelton Spendlove was honored for his work with the Millard High Girls Swim Team. Millard High won the 2024 2A Girls Swim State Championship. Congratulations were offered to Coach Spendlove for a job well done.

Student Excellence / Deseret News Academic All-State

Academic All-State

Delta High School

DHS

Kale Brough – Boys Basketball  
Colter Bloomfield – Boys Wrestling  
Drew Beckstrom – Boys Wrestling  
Madison Smith – Cheer  
Kambree Bogue – Cheer  
Kali Clegg – Girls Wrestling

Millard High School

MHS

Sam Rasmussen – Boys Wrestling  
Rider Monroe – Boys Swim  
Carlie Dearden – Girls Swim  
Kallie Whitaker – Girls Swim  
Emma Koyle – Girls Swim  
Caislee Lunt – Girls Basketball  
Mary Stephenson – Girls Basketball

Each Academic All-State recipient was given a Certificate of Excellence.

Communications for Board Members

Board Member Communication

School Newsletters:

School Newsletters

Delta North Elementary School's "Bulldog Bulletin" – March 2024  
Delta North Elementary School – Principal Message – Spanish – March 2024  
Delta South Elementary School's "Bunny Bulletin" – March 2024  
Fillmore Elementary School's "Chipmunk Chat" – March 2024  
Fillmore Middle School's March 2023 Newsletter

Public Comment

Public Comment

None

Board Member Comments

Board Member  
Comments

Member Britt mentioned he felt like the board meeting was productive. He expressed appreciation for the other board members and for the opportunity to be a member of the board. He also shared his appreciation for the teachers and students of the district.

Member Nelson thanked those that took time to complete the survey that was conducted recently. She congratulated the Academic All-State recipients and wished the Sterling Scholar participants the best of luck in the upcoming Sterling Scholar Ceremony. She thanked all the community council members for helping complete their school trust lands plans and for being involved in their schools. She also mentioned she is looking forward to the groundbreaking at Millard High School next Friday.

Member Richins echoed the prior comments regarding the survey and the Academic All-State recipients. She expressed appreciation for all the coaches and for the time they put into their positions. She also wished the Sterling Scholars well.

Member Finlinson appreciated the state land trust presentations and enjoyed seeing how dedicated the principals and community members are to preparing those plans. She also wished the Sterling Scholar participants well in the upcoming ceremony.

Member Lund mentioned that we are in a busy time of year. He expressed admiration for the Sterling Scholars and Academic All-State recipients. He also expressed appreciation for the good people that work in the district and for being able to be part of the board.

Superintendent Styler echoed the previous comments. He expressed thanks to all those that do so much to help the district function. He mentioned that we are moving on to the final quarter and he expressed well wishes to all those that will be participating in spring sports and the culminating activities of the school year. He expressed excitement for the Sterling Scholar participants.

Corey Holyoak agreed with the previous comments. He congratulated the Academic All-State recipients and wished the Sterling Scholar participants well. He also expressed appreciation for all those that work in the district.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, April 11, 2024, at 2:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 5:30 pm.

Meeting  
Adjourned

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator